

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP AUTHORIZATION

Instructions: In-county field trips/school bus requisitions require principal approval only. All other field trips/school bus requisitions require principal and executive director approval. In addition, any trip involving students' out-of-state/country travel also requires School Board approval and should include release forms, insurance coverage, and other data supplied by the company assisting with the arrangements. Provide the information requested below and submit this completed form with appropriate attachments for approval adhering to the advance notification time prior to departure date noted after field trip below. Refer to School Board Policy 4.43.

Check One In-county Out-of-county (4 wks) Out-of-state (8 wks) Out-of-country (12 wks)

School Bay Haven School of Basics Plus Destination Iowa State University, Ames, Iowa

Purpose Odyssey of the Mind World Final

Departing from Sarasota, Florida Date May 23, 2018 Time 10:00 AM AM/PM

Returning from Ames, Iowa Date May 27, 2018 Time 3:00 PM AM/PM

Grade/Class/Sport Odyssey of the Mind--division 1 2nd-5th=6 students

Person-in-charge Joyce Barnett Phone 813-416-4799

Method of transportation School bus (Attach School Bus Trip Requisition [011-85-TRN]) Charter bus
 Airline Other (Explain) _____

NOTE If other than a Sarasota County school bus is being used, attach certificate of insurance from carrier or Statement of Insurance on Private Vehicles form (065-96-FIN). See School Board Policy 8.36.

Meal arrangements meal plan at University for OM team members and coaches

Lodging arrangements Hotel--Microtel in Ames, Iowa

Number of female students 5 Number of male students 1 Total 6

Number of female chaperones 3 Number of male chaperones 0 Total 3

Names of chaperones Joyce Barnett(teacher), Stephanie Welch (parent), Petra Stanton(parent)


Cost per student \$ approx \$2500 Contact person if financial assistance is needed Chad Erickson

It is understood that permission slips and Emergency Medical/Treatment Consent For Field Trips And/Or Other After School Activities (063-96-DIS) forms will be obtained from parents prior to the field trip.

Funding Source Individual Fundraiser PTO/PTA Internal funds
 Other (Explain) Grants, donations, school, county and sponsors are being explored

Verification of student medical insurance was completed for out-of-county/overnight travel? Yes No

Principal Name (Print) Chad Erickson Approved Denied

Principal Signature  Date 4/17/18

Executive Director Name (Print) _____ Approved Denied

Executive Director Signature _____ Date _____

Out-of-state/country field trip was School Board approved on (Board meeting date) _____

FIELD TRIP AUTHORIZATION

Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program. Include any potential risks or hazards (e.g. water activity).

Odyssey of the Mind includes the NEXT GENERATION SUNSHINE STATE STANDARDS from the national Goal 3 Standards which have been adopted by the Florida Department of Education to represent part of that which schools are held accountable regarding student achievement. Odyssey of the Mind provides practice for students in assuming the following future roles: information manager, effective communicators, numeric problem solvers, creative and critical thinkers, responsible and ethical workers, resource managers, system managers, cooperative workers, effective leaders and multi culturally sensitive citizens. We have no potential risks or hazards on this trip. Each week we have done some of the above activities to solve our solution.

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

Signs and posters were put up around school for the first 3 months of school in order for people to sign up for further information. It was posted on Facebook for parents. It was open to all grade levels and all students had an equal opportunity to participate. The try-out process lasted until the middle of November. We had a parent meeting and went over all the dates, fund-raising needed, money requirement and had them sign a contract. Parents were allowed to come back with any questions and concerns that might have at that time. Open to any students who attended meetings and completed homework assignments.

3. Describe how students will be supervised once they arrive.

Students will stay with parents at hotel and coaches at competition site. Parents will have a detailed agenda of all the locations the team will be on Wednesday-Saturday and will go with us once to see location. The team will stay with coaches the days of the competition and will go with parents once all parts of the competition is completed. Cellphones and messages will be monitored at all times in case parents or coaches need to meet up. The parents will have a detailed schedule of where they are at all times.

4. Should an emergency arise, how will communication and transportation be handled?

We are at a World Competition at a major university and they have systems in place there to reach out for extra assistance. We will contact parents and have them meet us according to the emergency. Cell phone number of all parents and coaches are shared and we can reach them via cell phone if needed. After parents are called then the coach will call the principal and keep him updated about the situation. Odyssey of the Mind also has a message board in a central location to leave messages if needed. The University has medical support if needed.